

DDA Subject Copy

DDA REGISTRY

FILE:

45-12

DDA Registry
86-0085

ROUTING AND TRANSMITTAL SLIP

Date

16 JAN 1986

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. Chief, Printing and Photography Div			
2. Deputy Chief, Printing and Photography Div 154 P&PD Building			
3.			
4.			
5.			
Action	File	Note and Return	
Approval	For Clearance	Per Conversation	
As Requested	For Correction	Prepare Reply	
Circulate	For Your Information	See Me	
Comment	Investigate	Signature	
Coordination	Justify		

REMARKS

The Comptroller General of the United States has ruled that business cards will not be printed by government facilities. Agency policy is consistent with the Comptroller General's ruling. In my ^{FORMER} capacity as Deputy Director of Logistics and in my current capacity as Executive Officer to the DDA, I have applied this policy and am not aware of any business card being printed by P&PD. I am unable to approve the attached two requests from OCR/MSC. [redacted] may wish to seek help from the Chief of Support, OCR in finding alternative ways to meet their requirement. The OCR Support Officer can call me on [redacted]

DO NOT use this form as a RECORD of approvals, clearances, and similar actions, disposals,

FROM: (Name, office symbol, room number, building, Agency/Post)	Room No. — Bldg.
[redacted] /Post)	7D24 HQS
Executive Officer to [redacted]	

5041-102

* U.S.G.P.O.: 1983 - 421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
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